



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

• MINNESOTA • EST. 1855 •

*Minutes of the Meeting of the Todd County Board of Commissioners held on
September 16th, 2025*

Call to Order

The Todd County Board of Commissioners met in the Commissioner's Board Room in the City of Long Prairie, MN on the 16th day of September, 2025 at 9:00 AM. The meeting was called to order by Chairperson Byers. The meeting was opened with the Pledge of Allegiance. All Commissioners were present.

Approval of Agenda

On motion by Denny and second by Becker, the following motion was introduced and adopted by unanimous vote: To adopt the agenda as presented.

Consent Agenda

On motion by Becker and second by Denny, the following motions were introduced and adopted by unanimous vote:

To approve the Todd County Board of Commissioner's Meeting Minutes for August 28th & September 2nd, 2025 as presented.

Accept the resignation of Intern Nathan Benning effective 7/30/2025.

Accept the resignation of Deputy Camden Terwey effective 8/28/2025.

Hire Chad Lenk for the FT Deputy position start date 9/21/2025 at a rate of pay of \$28.48 Grade 10 Step 1.

To approve a one day Dance License for Saukinac Campground at the address of 21914 Bay Loop, Sauk Centre, MN in Kandota Township effective September 27th, 2025.

Auditor-Treasurer

On motion by Neumann and second by Noska, the following motion was introduced and adopted by unanimous rollcall vote: To approve the Commissioner Warrants number (ACH) 404065 through 404096 in the amount of \$17,369.04 and (Regular) 59202 through 59232 in the amount of \$106,380.79 for a total of \$123,749.83.

On motion by Noska and second by Denny, the following motion as introduced and adopted by unanimous rollcall vote: To approve the Health & Human Services Commissioner Warrants number (ACH) 806823 through 806874 and (Regular) 713375 through 713417 for a total of \$101,811.91

On motion by Denny and second by Becker, the following motion was introduced and adopted by unanimous rollcall vote: To approve the Health & Human Services SSIS Warrants number (ACH) 601791 through 601809 and (Regular) 518600 through 518624 for a total amount of \$118,418.09.

Long Prairie Hockey Association

On motion by Noska and second by Denny, the following motion was introduced and adopted by unanimous vote: To reaffirm the LPHA Lease Agreement with the presented terms and conditions.

MIS

On motion by Denny and second by Noska, the following motion was introduced and adopted by unanimous vote: To approve hiring Deb Warner for the MIS Specialist position starting at grade H, step D at \$32.28 starting 09/17/2025.



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County Sheriff

On motion by Noska and second by Becker, the following resolution was introduced and adopted by unanimous vote:

A RESOLUTION ESTABLISHING SUPPORT FOR THE TODD COUNTY SHERIFF'S OFFICE TO SEEK FUNDING FROM SOURCEWELL FOR IMPACT FUNDING

WHEREAS, Sourcewell is providing Impact Funding for Public Safety; and

WHEREAS, the Todd County Sheriff's Office is in need of new portable radios, in the interest of public safety.

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners approves the Sourcewell Impact Fund Application submitted by the Todd County Sheriff's Office; and

BE IT FURTHER RESOLVED, that Todd County Board of Commissioners fully supports the Todd County Sheriff's Office in submitting a Impact Funding application to Sourcewell to request financial support in the amount of \$50,000 for portable radios from Motorola.

On motion by Becker and second by Neumann, the following motion was introduced and adopted by unanimous vote: Approve the purchase of the Flock Safety LPR camera system includes 4 mounted cameras for the price of \$12,000.

On motion by Denny and second by Noska, the following motion was introduced and adopted by unanimous vote: Approve the purchase of 5 radars from Stalker for the price of \$12,884.50 paid for by our Forfeiture Fund.

Solid Waste

On motion by Denny and second by Neumann, the following motion was introduced and adopted by unanimous vote: To award the bid for the west drainage improvement to Diversified Foundation for \$20,607.00.

On motion by Neumann and second by Denny, the following resolution was introduced and adopted by unanimous vote:

A RESOLUTION ESTABLISHING Market Price for the Solid Waste Management Tax

WHEREAS, the solid waste management tax requires political subdivisions to identify by resolution a market price if the political subdivision: and subsidizes the cost of service at a facility. and;

WHEREAS, the political subdivision will be liable for the solid waste management tax based only on the market price amount identified through this resolution, and;

WHEREAS, the market price is identified in the state statutes as the "lowest price available in the area" and;

WHEREAS. Todd County has performed research to identify the lowest price available in the area;



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NOW, THEREFORE BE IT RESOLVED, the County of Todd declares a market price of \$82.00 per ton at the Morrison County Landfill.

On motion by Noska and second by Becker, the following motion was introduced and adopted by unanimous vote: Award the bid to MN Tarp and Liner for tarp system in the amount of \$8,000.00.

Planning & Zoning

On motion by Noska and second by Denny, the following motion was introduced and adopted by unanimous vote: Adopt the findings of the Planning Commission and approve the preliminary plat of Brown Bear North Preliminary Plat with no conditions.

On motion by Denny and second by Noska, the following motion was introduced and adopted by unanimous vote: To adopt the findings of the Planning Commission and grant the CUP for parcel 13-0032601 to establish a sawmill operation with the conditions below.

1. Hours of operation shall be restricted to 7:00 AM to 6:00 PM CST, Monday through Saturday.
2. Operation of the sawmill shall be conducted within a permitted structure.
3. Outdoor storage of products shall be allowed but shall be conducted in compliance with Section 9.01B of the Todd County Planning and Zoning Ordinance.
4. There shall be no loading or unloading of materials within the road right of way.
5. The engine powering the sawmill shall include the use of a muffler.
6. Applicant shall abide by all other applicable federal, state, and local standards.

Health & Human Services

On motion by Becker and second by Denny, the following motion was introduced and adopted by unanimous vote: To approve the amendment of BAF 20250902-05 to the correct resignation date of 8/28/2025.

Administration

On motion by Noska and second by Denny, the following motion was introduced and adopted by unanimous vote: To authorize the adoption of the LELS-Records Coordinators/Administrative Specialists Collective Bargaining Agreement for 2025-2027.

On motion by Becker and second by Denny, the following resolution was introduced and adopted by unanimous vote:

A RESOLUTION ESTABLISHING SUPPORT FOR SEEKING FUNDING FROM SOURCEWELL FOR COMMUNITY IMPACT GRANT FUNDS

WHEREAS, Sourcewell is providing Community Impact Grant Funds for Cities and Counties in Region Five, and;

NOW, THEREFORE BE IT RESOLVED, that Todd County Board of Commissioners approves the Sourcewell Community Impact Grant Funding application submitted by Todd County Administration and;

BE IT FURTHER RESOLVED, That Todd County Board of Commissioners fully supports Todd County Administration in submitting a Community Impact Grant Funding application to Sourcewell to request financial support for in the amount of \$50,000.00 for county projects.



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On motion by Neumann and second by Noska, the following resolution was introduced and adopted by unanimous vote:

**A RESOLUTION ESTABLISHING SUPPORT FOR SEEKING FUNDING FROM
SOURCEWELL FOR COMMUNITY MATCH FUNDING**

WHEREAS, Sourcewell is providing Community Match Funds for Cities and Counties in Region Five, and;

NOW, THEREFORE BE IT RESOLVED, that Todd County Board of Commissioners approves the Sourcewell Community Match Funding application submitted by Todd County Administration and;

BE IT FURTHER RESOLVED, That Todd County Board of Commissioners fully supports Todd County Administration in submitting a Community Match Funding application to Sourcewell to request financial support for in the amount of \$40,000.00 for county projects.

On motion by Noska and second by Becker, the following motion was introduced and adopted by unanimous vote: Approve requested compensation bank pay-out for Employee #951.

On motion by Denny and second by Becker, the following motion was introduced and adopted by unanimous vote: Approve the MOAs regarding Paid Family and Medical Leave (PFML) for the corresponding bargaining agreements.

On motion by Neumann and second by Noska, the following motion was introduced and adopted by unanimous vote: Approve MetLife as the PFML vendor with a two-year rate guarantee (2026 and 2027).

County Auditor-Treasurer's Report

The County Auditor-Treasurer reported that the absentee voting will be opening on September 19th for the Upsala and Wadena Deer Creek special school elections this November. Attended several committee meetings and conference events.

County Coordinator's Report

The County Coordinator reported attending Policy, Paycom, Sourcewell grant, Expo walkthrough, interviews, personnel, dept head, AMC Conference and mental health town hall meetings.

County Commissioner's Report

The Commissioners reported on meetings and events attended.

Commissioner Becker attended the TWCC meeting that included discussion of a potential merger with OtterTail, and the AMC Conference.

Commissioner Denny has attended regular meetings and prep work for cannabis meetings.

Commissioner Noska has attended regular meetings, promoted the TCDC Director job opening, TWCC potential merger with OtterTail discussion, and the Fair board set the 2026 dates.

Commissioner Byers attended regular meetings including the AMC Conference and completion of the paving of the new courthouse parking lot location.

Commissioner Neumann attended the CMCOA, AMC Conference with highlights of support to the HHS software necessary upgrades, VRBO commercial classification tracking, and potential data center construction and impacts to the region/state, Millers Bay work group discussion and upcoming topic regarding firearm regulation changes.

Adjourn

On motion by Noska and second by Denny, the meeting was adjourned for the month of September 2025.



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COMMISSIONER WARRANTS

VENDOR NAME	AMOUNT
A.W. RESEARCH LABORATORIES, INC.	\$ 3,995.00
ARC ELECTRIC SERVICE	\$ 6,600.13
FARM-RITE EQUIPMENT, INC	\$ 6,758.12
FRIEDRICH'S TIRE & OIL CO INC	\$ 4,058.40
KRIS ENGINEERING INC	\$ 45,561.29
LONG PRAIRIE OIL COMPANY	\$ 25,172.99
TODD SOIL & WATER CONS DIST	\$ 7,191.89
56 PAYMENTS LESS THAN 2000	\$ 24,412.01
Total:	\$ 123,749.83

HEALTH & HUMAN SERVICES WARRANTS

VENDOR NAME	AMOUNT
V# 17992 - Cost Eff Health Ins	\$ 4,101.65
V# 16675 - Cost Eff Health Ins	\$ 4,346.28
DHS - SWIFT	\$ 23,109.22
FRESHWATER EDUCATION DISTRICT 6004	\$ 23,429.00
INNOVATIVE OFFICE SOLUTIONS, LLC	\$ 2,270.50
79 PAYMENTS LESS THAN 2000	\$ 42,561.82
11 PAYMENTS LESS THAN 2000	\$ 1,993.44
Total:	\$ 101,811.91

VENDOR NAME	AMOUNT
# 17598	\$ 4,836.00
BUNDY/BETH	\$ 2,520.00
DHS - MSOP - MN SEX OFFENDER PROG - 462	\$ 6,038.80
# 17950	\$ 2,076.13
LUTHERAN SOCIAL SERVICE OF MN - ST PAUL	\$ 3,844.62
NORTH HOMES CHILDREN & FAMILY SRVS	\$ 38,077.90
# 15442	\$ 2,485.32
# 16359	\$ 2,242.54
VALLEY LAKE BOYS HOME INC	\$ 30,504.00
35 PAYMENTS LESS THAN 2000	\$ 25,787.78
Total:	\$ 118,413.09

On a motion by Becker and second by Neumann, the preceding minutes of the County Board meeting held September 16th, 2025 were duly approved by unanimous vote at the Todd County Board of Commissioners at the Regular Board Meeting held on October 7, 2025.

Witness my hand and seal:


Bob Byers, County Board Chairperson


Denise Gaida, Todd County Auditor-Treasurer

